

Research & Insights

Welcome to the Research & Insights Dynamic Purchasing System (DPS) Registration questionnaire.

You will only have to complete this questionnaire once to register on Research & Insights DPS; this allows you to register your social, market and economic research services with Crown Commercial Service (CCS).

As part of this process, you will be asked to provide information about the types of research services you can offer. This allows buyers to invite you to bid for contract opportunities that are relevant to you. You can update your service offering as often as you wish and at any time, so we encourage you to amend this questionnaire if you undergo any business changes. It is also your responsibility to keep the contact details updated throughout the life of the agreement to ensure opportunities are sent to the right recipient at your organisation.

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1. Please self certify that your organisation and all members of your Group of Economic Operators has an Equality and Diversity Policy that complies with current legislative requirements.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

Research & Insights

2. Please indicate if, within the past three years, you, your organisation or any other person who has powers of representation, decision or control in the organisation has breached data protection obligations in the UK or anywhere else in the world.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer Yes, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

Please provide details

☐ No

Research & Insights

3. Please self-certify that your organisation and/or any of your Group of Economic Operators and/or proposed Key Sub-Contractors will comply with the "Supplier Code of Conduct" as detailed in the guidance in the following link?

[Supplier Code of Conduct February 2019](#)

► Guidance on non compliant criteria

This is a PASS or FAIL question. If you select 'No' to this question, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

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4. In accordance with questions 140, 141 and 142 of the standard Selection Questionnaire, please confirm you have all of the required insurances in place by selecting below, and that you agree to provide evidence of each insurance to CCS following your appointment to the DPS.



It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to sole traders.

☐ Employer's (Compulsory) Liability Insurance = £5m or more

☐ Public Liability Insurance = £1m or more

☐ Professional Indemnity Insurance = £1m or more

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5. If you have answered No to Q.155 of the standard Selection Questionnaire (Does your organisation have Cyber Essentials Certification?), please confirm below if your response is correct:

We require confirmation that your organisation has Cyber Essentials certification or ISO27001, or can commit to obtaining it prior to the commencement of the contract.

► Guidance on non compliant criteria

This section is evaluated as PASS/FAIL. If you answer Yes, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ Not Applicable - I have Cyber Essentials

☐ Not Applicable - I have Cyber Essentials Plus

☐ Not applicable - I have ISO27001

6. If you have confirmed that you have Cyber Essentials at Q.155 of the Selection Questionnaire and/or at question 5. above, please confirm that you are able to provide a copy of your Cyber Essentials

certificate following appointment to this DPS.

► Guidance on non compliant criteria

This section is evaluated as PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

☐ Not applicable - I have ISO27001

You may only upload a single file.

Choose File

No file selected

7. If you have answered No to Q.155 and Yes to Q.156 (Cyber Essentials Plus), of the standard Selection Questionnaire, please confirm you are able to provide a copy of your Cyber Essentials Plus certification, following appointment to the DPS.

If you selected Yes to Q.155 of the standard Selection Questionnaire, please select Not applicable.

► Guidance on non compliant criteria

This section is evaluated as PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

☐ Not Applicable - I have Cyber Essentials

☐ Not applicable - I have ISO27001



8. Do the members of your Group of Economic Operators and/or proposed Sub-Contractors agree to have Cyber Essentials certification and/or ISO27001 on or before appointment to the DPS, in line with DPS Schedule 9 (Cyber Essentials Scheme) of the Terms and Conditions.

► Guidance on non compliant criteria

If you are not bidding as a Group of Economic Operators and you are not proposing to use any Sub-Contractors please select Not applicable. This section is evaluated as PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

☐ Not Applicable

☐ Not applicable - I have ISO27001

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9. If you answered Yes to Q19 of the standard Selection Questionnaire, Please provide the number of your Group of Economic Operator members.

If you selected 'No' to Q.19 of the standard Selection Questionnaire, please leave blank.

Number of Group of Economic Operator members

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10. Please provide details of your Group of Economic Operator member 1.

Name of Group of Economic Operator member 1

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

11. Please confirm the organisation type of Group of Economic Operators member 1.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

12. Please confirm trading status of Group of Economic Operators member 1.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

13. Is your Group of Economic Operators member 1 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

Yes

No

14. Please provide details of your Group of Economic Operator member 2.

Name of Group of Economic Operator member 2

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

15. Please confirm the organisation type of Group of Economic Operators member 2.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

16. Please confirm trading status of Group of Economic Operators member 2.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

17. Is your Group of Economic Operators member 2 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

18. Please provide details of your Group of Economic Operator member 3.

Name of Group of Economic Operator member 3

► Search for your location details

Address lookup

Search for address

Street

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

19. Please confirm the organisation type of Group of Economic Operators member 3.

- ☐ Voluntary, Community and Social Enterprise (VCS E)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

20. Please confirm trading status of Group of Economic Operators member 3.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

21. Is your Group of Economic Operators member 3 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

22. Please provide details of your Group of Economic Operator member 4.

Name of Group of Economic Operator member 4

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

23. Please confirm the organisation type of Group of Economic Operators member 4.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

24. Please confirm trading status of Group of Economic Operators member 4.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

25. Is your Group of Economic Operators member 4 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

26. Please provide details of your Group of Economic Operator member 5.

Name of Group of Economic Operator member 5

► Search for your location details

Address lookup

Street

Town or City

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

27. Please confirm the organisation type of Group of Economic Operators member 5.

- ☐ Voluntary, Community and Social Enterprise (VCS E)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

28. Please confirm trading status of Group of Economic Operators member 5.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

29. Is your Group of Economic Operators member 5 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

30. Please provide details of your Group of Economic Operator member 6.

Name of Group of Economic Operator member 6

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

31. Please confirm the organisation type of Group of Economic Operators member 6.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

32. Please confirm trading status of Group of Economic Operators member 6.

☐ Public limited company

- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

33. Is your Group of Economic Operators member 6 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

- ☐ Yes
- ☐ No

34. Please provide details of your Group of Economic Operator member 7.

Name of Group of Economic Operator member 7

► Search for your location details

Address lookup



Street

Town or City

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

35. Please confirm the organisation type of Group of Economic Operators member 7.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

36. Please confirm trading status of Group of Economic Operators member 7.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

37. Is your Group of Economic Operators member 7 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

38. Please provide details of your Group of Economic Operator member 8.

Name of Group of Economic Operator member 8

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

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39. Please confirm the organisation type of Group of Economic Operators member 8.

- ☐ Voluntary, Community and Social Enterprise (VCS E)
- ☐ Sheltered Workshop
- ☐ Public service mutual
- ☐ None of the above

40. Please confirm trading status of Group of Economic Operators member 8.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

41. Is your Group of Economic Operators member 8 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

Yes

No

42. Please provide details of your Group of Economic Operator member 9.

Name of Group of Economic Operator member 9

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

43. Please confirm the organisation type of Group of Economic Operators member 9.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

44. Please confirm trading status of Group of Economic Operators member 9.

☐ Public limited company

☐ Limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify trading status

45. Is your Group of Economic Operators member 9 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

☐ Yes

☐ No

46. Please provide details of your Group of Economic Operator member 10.

Name of Group of Economic Operator member 10

► Search for your location details

Address lookup

Street

Town or City

County or state

Postcode

Country

Company registration number

DUNS number

Registered VAT number

Role in Organisation

47. Please confirm the organisation type of Group of Economic Operators member 10.

☐ Voluntary, Community and Social Enterprise (VCS E)

☐ Sheltered Workshop

☐ Public service mutual

☐ None of the above

48. Please confirm trading status of Group of Economic Operators member 10.

- ☐ Public limited company
- ☐ Limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify trading status

49. Is your Group of Economic Operators member 10 a Small, Medium or Micro Enterprise (SME) ?

Less than 250 employees, and turnover less than €50m or balance sheet less than €43m

- ☐ Yes
- ☐ No

Research & Insights

50. Please confirm if your organisation has previously been appointed to this DPS, and subsequently removed from this DPS following a Contract Termination?

☐ Yes

☐ No

Please confirm the date your contract was terminated.

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please provide details of the reason for your contract termination.

Research & Insights

51. Please confirm that you have detailed your environmental management measures by completing and publishing a Carbon Reduction Plan which meets the required reporting standard.

Templates for a carbon reduction plan, along with guidance on the standards applicable and guidance for public sector organisations on the scope and application, can be found at:
[Procurement Policy Note 6/21](#)

☐ Yes

Please provide a link to your most recently published Carbon Reduction Plan here:

☐ No

Please confirm why you can not provide your Carbon Reduction Plan

52. Please confirm that your organisation is taking steps to reduce your GHG Emissions over time and is publicly committed to achieving Net Zero by 2050.

Guidance

If you cannot provide evidence of self cleaning that is acceptable to CCS, you will be excluded from further participation in this DPS. In this instance CCS will confirm the reasons why.

☐ Yes

☐ No

Research & Insights

53. Please provide your Companies House registered company number.

Registered company number

54. Please review the answers you have provided in the previous sections of your DPSQ submission and select the following tick box to confirm that the responses provided are correct.

Please note, you are unable to change responses in previous sections: Equality and Diversity, Data Protection, Supplier Code of Conduct, Insurances, Cyber Security, Group of Economic Operators, Contract Termination, Carbon Net Zero, and Companies House Data. Once you have selected the tick box to confirm the responses provided are correct and you select 'Save and Continue'.

☐ I Confirm

Research & Insights

55. Please confirm you are able to provide details of your contract example for RM6126.

If a contract example is not provided your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ I Confirm

Guidance

The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below.

Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then one example should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (One example is not required from each member).

Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or sub-contractor(s) who will deliver the contract.

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56. Please provide the following information for your contract example for RM6126.

You must provide one (1) example of research works undertaken. Your response must include:

- a) A summary of the works/contract, demonstrating your technical capability and capacity to deliver a research project, detailing:
- project name and research topic
 - research participants (where applicable)
 - methodology and approach
- b) The objectives and/or key performance indicators, set by the customer at the start of the contract, and how you were able to meet them (including targets and the results you achieved).

► Compliance Criteria

- Example can be from public or private sector
- Example provided must relate to services delivered during the past three (3) years, prior to publication of the contract notice to be valid as evidence for this procurement (i.e. not started before October 2018)
- The customer contact provided must be notified by you that they may be contacted by the Authority (the Authority reserves the right to validate the accuracy of details provided)
- Example must clearly and unambiguously fall within the scope of the research services
- Example of a contract awarded under Framework/DPS Agreements via call off contracts will be considered valid, but Framework Agreements themselves will NOT be considered valid
- Customer contact provided must not have been employed or appointed by your organisation, or from within your associated group of companies, within the past three (3) years prior to the publication of the contract notice for RM6126 Research & Insights Marketplace DPS (i.e. October 2018)
- Example may cover situations where your organisation was acting as prime contractor, key sub-contractor or part of a Group of Economic Operators
- The signature must be a wet signature where possible and not a printed name of the customer contact, if obtaining a wet signature is not possible then customer contact details will be used to validate the accuracy of details provided

Name of client organisation

Point of contact in client organisation

Position in the organisation

Email address

Contract Name

Contract start date

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Contract completion date

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Estimated contract value

Research & Insights

57. Please describe the contract and how its performance demonstrates Research & Insights services for clients:

58. You have provided contract example information. Please download [Attachment 1a](#) (Letter of Confirmation of Works - Contract Example). Once you have completed the highlighted fields, upload Attachment 1a (Letter of Confirmation of Works - Contract Example) to certify the contract example you have provided in questions 56 and 57.

You must ensure Attachment 1a (Letter of Confirmation of Works - Contract Example) has been duly signed by both parties, both from your organisation and the Client organisation.

Please be aware that CCS will only accept Client references submitted using Attachment 1a (Letter of Confirmation of Works - Contract Example).

Please upload Letter of Confirmation of Works - Contract Example 1
You may only upload a single file.

Choose File

No file selected

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59. Please confirm if you intend to use a supply chain for this contract.

☐ Yes

☐ No

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60. Please confirm if you are a new entrant (including a SPV (Special Purpose Vehicle) or JV (Joint Venture) set up solely for this contract, or a Sole Trader) to the market (trading for less than 12 months).

☐ Yes

☐ No

Research & Insights

61. Please confirm you are able to provide your Companies House number, to verify your response at question 60.

If you fail to provide a response to this question, you will not be able to progress with your DPS submission.

☐ Yes

Please confirm your Company Registration number as applicable.

Please note CCS will use your Companies Registration number, to undertake a compliance check via Companies House to verify your response at question 60.

☐ No

62. Please confirm if you are bidding as a SPV (Special Purpose Vehicle), JV (Joint Venture) set up solely for this DPS or as a Sole Trader.

If you fail to provide a response to this question, you will not be able to progress with your DPS submission.

☐ Yes

Please confirm the date your SPV (Special Purpose Vehicle), JV (Joint Venture) or Sole Trader status was set up.

Please note, if the date provided is not within the last 12 months you will be required to provide a response to questions 63-71 of this section as applicable.

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

☐ No

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63. Please confirm that you have systems in place to ensure that those in your supply chain are paid within your agreed contractual terms.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☒ Yes

☐ No

64. Please confirm you have procedures for resolving disputed invoices promptly and effectively with those in your supply chain.

Not all payments involve an invoice. We advise that this includes situations where all payments are due.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

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65. For all contracts entered into pursuant to a procurement carried out under the PCR 2015, please confirm you include 30 day payment terms in all of your sub-contracts (and you require your supply chain to do so) on all such contracts.

► Guidance on non compliant criteria

This section is evaluated PASS/FAIL. If you answer No, your organisation will be deemed as non compliant and will therefore be rejected from the RM6126 DPS.

☐ Yes

☐ No

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66. Please select one of the following statements which apply to your organisation.

Not all payments involve an invoice. We advise that this includes situations where all payments are due.

☐ 95% or above of all supply chain invoices are paid in 60 days

☐ 85% - 95% of all supply chain invoices are paid in 60 days

☐ 85% or less of all supply chain invoices are paid in 60 days

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67. Please provide the percentage of invoices paid by you to those in your immediate supply chain on all contracts within 60 days of the receipt of the invoice in each of the last two six month periods. This should include the percentage of invoices paid within each of the following categories. Please include the total volume of invoices in each category which should total 95% or above.

Within 30 days

In 31 to 60 days

Research & Insights

68. Please provide the percentage of invoices paid by you to those in your immediate supply chain on all contracts within 60 days of the receipt of the invoice in each of the last two six month periods. This should include the percentage of invoices paid within each of the following categories. Please include the total volume of invoices in each category.

Within 30 days

In 31 to 60 days

In 61 days or more

Due but not paid by the last date for payment under agreed contractual terms

It is acceptable to cross refer to information that has previously been submitted to Government or is publicly available (provided it covers the requested period), in which case, please provide details and/or insert link(s):

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69. If you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why.

If you are required to submit an action plan under question 70, this action plan must also set out steps to address your payment within agreed terms, in order to achieve a pass for question 70.

70. If you are unable to demonstrate that 95% of invoices payable to your supply chain on all contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two (2) six (6) months reporting periods, please upload in response to this question an action plan for improvement which should include (as a minimum) the following.

If you have an existing action plan prepared for a different purpose, it is acceptable to attach this but it should contain the above features.

1. Identification of the primary causes of failure to pay:
 - a. 95% of all supply chain invoices within 60 days; and
 - b. If relevant under question 65, all invoices within agreed terms
2. Actions to address each of these causes
3. A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent).
4. Plan signed off by Director
5. Plan published on its website (this can be shorter, summary plan).

You may only upload a single file.

Choose File

No file selected

71. If you are bidding as a Group of Economic Operators (GoEO), please confirm that all members of your GoEO comply with the responses you have provided in questions 65-70 of the DPSQ as applicable.

☐ Yes

☐ No

Please provide full details to support this response in the text box provided below:

☐ Not Applicable

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72. Please select the subject area(s) in which your organisation is able to provide. Tick all that apply.

- ☐ Agriculture, Fishing and Food
- ☐ Business, Finance and the Economy
- ☐ Crime and Justice
- ☐ Culture, Media and Sport
- ☐ Education, Training and Employment
- ☐ Environment and Infrastructure
- ☐ Government and International

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

☐

Health, Public Services and Society

☐

Science, Technology, Engineering and
Manufacturing

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73. Please select the **Agriculture, Fishing and Food** services in which your organisation is able to provide. Tick all that apply.

☐

Agriculture

☐

Animal welfare

☐

Farming

☐

Fishing

☐

Food labelling

☐

Food standards and safety

☐

Horticulture

☐

Seafood and aquatic animal health

☐

Wildlife and habitat conservation

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74. Please select the **Business, Finance and the Economy** services in which your organisation is able to provide. Tick all that apply.

☐

Business transformation and change

☐

Competition, markets and mergers

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Digital economy
- ☐ Emerging markets
- ☐ Financial services
- ☐ Gig economy
- ☐ Internal markets
- ☐ Regeneration
- ☐ Regulated industries / markets / services
- ☐ Retail
- ☐ State aid
- ☐ Supply chains
- ☐ Tariffs
- ☐ Trade
- ☐ Economics (appraisal and behavioural economics)
- ☐ Benefits / credits / welfare
- ☐ Financial advice and guidance
- ☐ Insurance
- ☐ Pensions
- ☐ Taxation - business
- ☐ Taxation - personal

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75. Please select the **Crime and Justice** services in which your organisation is able to provide. Tick all that apply.

- ☐ Access to justice
- ☐ Courts, tribunals and legal services
- ☐ Crime and policing
- ☐ Offender management and rehabilitation
- ☐ Extremism / terrorism
- ☐ Trafficking and slavery

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76. Please select the **Culture, Media and Sport** services in which your organisation is able to provide. Tick all that apply.

- ☐ Arts, culture and music
- ☐ Entertainment
- ☐ Heritage
- ☐ Hospitality
- ☐ Tourism
- ☐ Travel
- ☐ Gambling

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Gaming
- ☐ Sport, leisure and recreation
- ☐ Broadcast media
- ☐ Digital media
- ☐ Print media
- ☐ Social media

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77. Please select the **Education, Training and Employment** services in which your organisation is able to provide. Tick all that apply.

- ☐ Childcare
- ☐ Early years
- ☐ Primary
- ☐ Secondary
- ☐ Further Education
- ☐ Higher Education
- ☐ Special Needs / SEN (Special Educational Needs)
- ☐ Apprenticeships
- ☐ Workplace training / skills development
- ☐ Adult education / life-long learning

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Employment
- ☐ Self-employment
- ☐ Unemployment
- ☐ Retirement
- ☐ Careers advice and guidance
- ☐ Human resources
- ☐ Recruitment

Research & Insights

78. Please select the **Environment and Infrastructure** services in which your organisation is able to provide. Tick all that apply.

- ☐ Biodiversity and ecosystems
- ☐ Built environment
- ☐ Climate change
- ☐ Decarbonisation, emissions and net zero
- ☐ Energy (renewables and fossil-based)
- ☐ Forestry
- ☐ Flooding
- ☐ Geology
- ☐ Heavy industries (chemical production, metal production / refining, mining, quarrying etc.)

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Land use planning / spatial planning
- ☐ Natural environment
- ☐ Ocean and coastal processes
- ☐ Plastics and litter
- ☐ Pollution
- ☐ Recycling
- ☐ Sustainability
- ☐ Waste
- ☐ Water quality
- ☐ Construction
- ☐ Freight and logistics
- ☐ Infrastructure
- ☐ Property
- ☐ Transport
- ☐ Utilities

Research & Insights

79. Please select the **Government and International** services in which your organisation is able to provide. Tick all that apply.

- ☐ Local Government

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Central Government
- ☐ EU Exit
- ☐ International conventions
- ☐ International law
- ☐ International relations
- ☐ Emergency and disaster response
- ☐ Military and defence
- ☐ Asylum / Immigration / Migration
- ☐ Community cohesion
- ☐ Diversity, equality and protected characteristics
- ☐ Human rights
- ☐ Civil service / Government / Parliamentary reform
- ☐ Devolution
- ☐ Electoral reform
- ☐ Policy analysis and development
- ☐ Charities and community / social enterprise / voluntary organisations
- ☐ Grants and grant funding

Research & Insights

80. Please select the **Health, Public Services and Society** services in which your organisation is able to provide. Tick all that apply.

- ☐ Disability
- ☐ Emergency services (ambulance, coastguard, fire and rescue)
- ☐ Fire safety policy
- ☐ Health and safety
- ☐ Long-term illness
- ☐ Mental health
- ☐ Nutrition
- ☐ Physical health / fitness
- ☐ Public health
- ☐ Substance misuse
- ☐ Vaccination programmes
- ☐ Adult social care
- ☐ Children's social care
- ☐ Homelessness
- ☐ Housing
- ☐ Social exclusion

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

81. Please select the **Science, Technology, Engineering and Manufacturing** services in which your organisation is able to provide. Tick all that apply.

- ☐ AI (Artificial Intelligence) and automation
- ☐ Cyber security
- ☐ Data privacy
- ☐ Digital design, delivery and implementation
- ☐ Digital markets and platforms
- ☐ IT
- ☐ Tech giants
- ☐ Telecoms
- ☐ Engineering (chemical, electrical, mechanical, structural)
- ☐ Aerospace
- ☐ Astronomy / space science
- ☐ Automotive
- ☐ Fashion
- ☐ Manufacturing
- ☐ Optical, technical and medical apparatus
- ☐ Petrochemicals
- ☐ Pharmaceuticals

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

82. Please select the research method(s) in which your organisation is able to provide. Tick all that apply.

- ☐ Analysis and Modelling
- ☐ Data Collection (general)
- ☐ Data Collection (quantitative specific)
- ☐ Data Collection (qualitative specific)
- ☐ Evaluation and Evidence Synthesis
- ☐ Experiments and Trials
- ☐ Physical Sampling / Surveys
- ☐ Research Specialisms
- ☐ Sample Design / Source

Research & Insights

83. Please select the **Analysis and Modelling** services in which your organisation is able to provide. Tick all that apply.

- ☐ Conjoint / discrete choice / MAXDIFF / stated preference / trade-off
- ☐ Content analysis
- ☐ Data mining
- ☐ Econometric analysis
- ☐ Financial analysis (incl. cost-benefit analysis).

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ return on investment analysis)
- ☐ Framework analysis
- ☐ GIS (Geographic Information System) / Spatial analysis
- ☐ Grounded theory analysis
- ☐ Impact assessment
- ☐ Implicit reaction time / Implicit response analysis
- ☐ Linguistic analysis
- ☐ Mobile / app data analysis
- ☐ Multivariate analysis
- ☐ Performance analysis
- ☐ Regression analysis
- ☐ Risk analysis
- ☐ Segmentation analysis
- ☐ Social media analysis
- ☐ Thematic analysis
- ☐ Time-series analysis / forecasting
- ☐ Climate change modelling
- ☐ Demographic modelling
- ☐ Distribution modelling

- ☐ Geo-physical modelling
- ☐ Spatial modelling
- ☐ Multivariate modelling
- ☐ Predictive modelling
- ☐ Risk modelling
- ☐ Simulation modelling
- ☐ Soft systems modelling
- ☐ Media monitoring
- ☐ Sentiment analysis
- ☐ Entity level sentiment analysis

Research & Insights

84. Please select the **Data Collection (general)** services in which your organisation is able to provide. Tick all that apply.

- ☐ Quantitative
- ☐ Qualitative
- ☐ Mixed method (qualitative and quantitative)
- ☐ Face-to-face
- ☐ Online
- ☐ Postal

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

☐ Telephone

☐ Diary

☐ Hall tests

☐ Mystery shopping

Research & Insights

85. Please select the **Data Collection (quantitative specific)** services in which your organisation is able to provide. Tick all that apply.

☐ CAPI (computer assisted personal interview)

☐ CATI (computer assisted telephone interview)

☐ Omnibus

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

86. Please select the **Data Collection (qualitative specific)** services in which your organisation is able to provide. Tick all that apply.

☐ Case studies

☐ Co-creation / co-design

☐ Cognitive interviewing / testing

☐ Deliberative research

☐ Depth interviews

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Ethnography
- ☐ Focus group discussions
- ☐ Narrative inquiry / narrative analysis
- ☐ Observation
- ☐ Workshop

Research & Insights

87. Please select the **Evaluation and Evidence Synthesis** services in which your organisation is able to provide. Tick all that apply.

- ☐ Impact evaluation
- ☐ Experimental / quasi-experimental impact evaluation
- ☐ Theory-based impact evaluation (incl. Theories of Change (ToC) and Logic Modelling)
- ☐ Realist evaluation
- ☐ Synthesis evaluation
- ☐ Process evaluation
- ☐ Value-for-money evaluation
- ☐ Evaluation scoping / evaluability assessment
- ☐ Evaluation training / coaching
- ☐ Feasibility study

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Systematic Review (SR)
- ☐ Rapid Evidence Assessment (REA)
- ☐ Scoping Review
- ☐ Literature Review / Narrative Review / Narrative Literature Review
- ☐ Meta-analysis
- ☐ Horizon scanning
- ☐ Open Source Intelligence (OSINT) research

Research & Insights

88. Please select the **Experiments and Trials** services in which your organisation is able to provide. Tick all that apply.

- ☐ A/B testing (comparing two versions of a single variable / split testing)
- ☐ Clinical trials
- ☐ Natural experiments
- ☐ Online experiments
- ☐ Quasi-experimental trials
- ☐ Randomised control trials
- ☐ Trial design and implementation
- ☐ Sensitivity testing
- ☐ Simulated tests

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

89. Please select the **Physical Sampling / Surveys** services in which your organisation is able to provide. Tick all that apply.
- ☐ Aerial and LIDAR (Light Detection and Ranging) surveys
 - ☐ Aquatic / water sampling
 - ☐ Biological sampling
 - ☐ Geological surveys
 - ☐ Habitat surveys
 - ☐ Met ocean surveys
 - ☐ Sanitary surveys
 - ☐ Sediment sampling
 - ☐ Stock assessments
 - ☐ Structural surveys
 - ☐ Topographical surveys
 - ☐ Wastewater sampling
 - ☐ Proficiency testing
 - ☐ Species monitoring

Research & Insights

90. Please select the **Research Specialisms** services in which your
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Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

organisation is able to provide. Tick all that apply.

- ☐ Audience measurement research
- ☐ Behaviour change
- ☐ Behavioural insights research
- ☐ Behavioural economics research
- ☐ Brand awareness research
- ☐ Business-to-Business (B2B) research
- ☐ Communications testing research
- ☐ Concept testing research
- ☐ Customer journey research
- ☐ Customer satisfaction research
- ☐ Employee / staff engagement and satisfaction research
- ☐ Longitudinal research
- ☐ Political polling
- ☐ Reputation research
- ☐ Stakeholder research
- ☐ Tracking research
- ☐ User Experience (UX) research
- ☐ Misinformation / disinformation

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

☐ Behavioural science

☐ Public polling

☐ Red teaming

Research & Insights

91. Please select the **Sample Design / Source** services in which your organisation is able to provide. Tick all that apply.

☐ Random / stratified random sample

☐ Probability-based sample

☐ Quota-based sample

☐ Cluster sampling

☐ Address-based online sampling (ABOS)

☐ Convenience sampling

☐ Customer List

☐ Free-found

☐ Knock-to-nudge

☐ Mixed-mode

☐ Online Community

☐ Panel

☐ Postal Address File (PAF)

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Purposive sampling
- ☐ Push-to-web
- ☐ Random Digit Dialling (RDD)
- ☐ River sampling
- ☐ Snowball sampling
- ☐ Two-stage sampling

Research & Insights

92. Please select the target participant sector(s) which relate to your organisation. Tick all that apply.

- ☐ Business and the Economy
- ☐ Education, Training and Employment
- ☐ Place of Residence / Tenure
- ☐ Professionals
- ☐ Socio-economic
- ☐ Specialist Groups
- ☐ Transport Users

Research & Insights

93. Please select the **Business and the Economy** participants in which your organisation is able to provide. Tick all that apply.

- ☐ Micro businesses

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Small businesses
- ☐ Medium businesses
- ☐ Large businesses
- ☐ Sole traders / sole proprietorships
- ☐ Ordinary partnerships
- ☐ Companies
- ☐ Business leaders
- ☐ Employers
- ☐ Senior executives ("C-suite")
- ☐ Consumers
- ☐ Tax-evaders
- ☐ Tax-payers
- ☐ Registered for VAT or PAYE
- ☐ Not registered for VAT or PAYE

Research & Insights

94. Please select the **Education, Training and Employment** participants in which your organisation is able to provide. Tick all that apply.

- ☐ Pre-school age children
- ☐ School-age children / young people

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Students (further education)
- ☐ Students (higher education)
- ☐ Apprentices
- ☐ NEETs (not in education, employment or training)
- ☐ Adult learners
- ☐ Digitally excluded
- ☐ Low digital skills
- ☐ Low literacy skills
- ☐ Low numeracy skills
- ☐ Private sector employees
- ☐ Public sector employees
- ☐ Self-employed
- ☐ Economically inactive
- ☐ Under-employed
- ☐ Unemployed

Research & Insights

95. Please select the **Place of Residence / Tenure** participants in which your organisation is able to provide. Tick all that apply.

- ☐ Home Buyers / homeowners

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Homeless
- ☐ Private rented housing / private tenants
- ☐ Social rented housing / council tenants / housing association tenants / social tenants
- ☐ Shared ownership
- ☐ Freeholders
- ☐ Leaseholders
- ☐ Private landlords
- ☐ Social landlords
- ☐ Coastal or seaside dwellers / communities
- ☐ Rural dwellers / communities
- ☐ Urban dwellers / communities
- ☐ Deprived communities
- ☐ Sheltered housing / care home / nursing home

Research & Insights

96. Please select the **Professionals** participants in which your organisation is able to provide. Tick all that apply.

- ☐ Academics
- ☐ Accountants
- ☐ Civil servants

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Dentists
- ☐ Emergency services
- ☐ Financial advisors
- ☐ Healthcare
- ☐ Journalists / media
- ☐ Legal
- ☐ Military
- ☐ NGOs (non-governmental organisations)
- ☐ Police / law enforcement
- ☐ School support staff
- ☐ Social workers
- ☐ Tax agents and intermediaries
- ☐ Teaching
- ☐ Professional body / union members
- ☐ Regulated professions
- ☐ Vets

Research & Insights

97. Please select the **Socio-economic** participants in which your organisation is able to provide. Tick all that apply.

Guidance

You are advised to select only the relevant criteria to your organisation.
Buyers using the RM6126 Marketplace

will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Adopted Children and Young People (CYP)
- ☐ Fostered Children and Young People (CYP)
- ☐ Looked-after Children and Young People (CYP in residential care settings)
- ☐ Care leavers
- ☐ Parents (incl. foster parents and adopted parents)
- ☐ Single parents
- ☐ Teenage parents
- ☐ Protected characteristic of marriage / civil partnership
- ☐ Protected characteristic of pregnancy / maternity
- ☐ Carers / care givers (unpaid)
- ☐ Protected characteristic of gender reassignment
- ☐ LGBTQ+
- ☐ Benefits / credits / welfare recipients
- ☐ People in debt
- ☐ Low income
- ☐ High income
- ☐ People paying into a personal / private pension
- ☐ People paying into a workplace pension

- ☐ State pension recipients
- ☐ Personal / private pension recipients
- ☐ Workplace pension recipients
- ☐ Retired people
- ☐ Asian / Asian British
- ☐ Bangladeshi
- ☐ Chinese
- ☐ Indian
- ☐ Pakistani
- ☐ Black African / Black Caribbean / Black British
- ☐ African
- ☐ Caribbean
- ☐ Mixed ethnic background
- ☐ Arab
- ☐ Gypsy
- ☐ Irish traveller
- ☐ Roma
- ☐ White English / Welsh / Scottish / Northern Irish / British

☐ Other ethnic group(s)

☐ Protected characteristic of sex

☐ Protected characteristic of religion / belief

Research & Insights

98. Please select the **Specialist Groups** participants in which your organisation is able to provide. Tick all that apply.

☐ Asylum seekers / refugees

☐ Hidden / hard to reach / socially excluded / vulnerable populations

☐ Offenders / young offenders / ex-offenders

☐ Victims of crime

☐ People with disabilities

☐ People with physical health issues / long term illness

☐ People with mental health issues

☐ People with substance misuse issues / addictions

Research & Insights

99. Please select the **Transport Users** participants in which your organisation is able to provide. Tick all that apply.

☐ Company car drivers / private motorists

☐ Cyclists

☐ Motorcyclists

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

- ☐ Taxi drivers
- ☐ Van / lorry drivers
- ☐ Commuters / regular travellers
- ☐ Leisure travellers

Research & Insights

100. Please select the location(s) in which your organisation is able to provide services. Tick all that apply.

- ☐ United Kingdom
- ☐ British Overseas Territories
- ☐ European Union
- ☐ Commonwealth
- ☐ Crown Dependencies
- ☐ International

Research & Insights

101. Please select the location(s) within the **United Kingdom** in which your organisation is able to provide services. Tick all that apply.

- ☐ England
- ☐ Wales
- ☐ Scotland
- ☐ Northern Ireland

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

102. Please select the location(s) within the **Crown Dependencies** in which your organisation is able to provide services. Tick all that apply.

- ☐ Jersey
- ☐ Guernsey
- ☐ Isle of Man

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

103. Please select the **International** location(s) in which your organisation is able to provide services. Tick all that apply.

- ☐ Africa
- ☐ Middle East
- ☐ Asia
- ☐ Oceania
- ☐ North America
- ☐ South America
- ☐ Central America and the Caribbean

Guidance

You are advised to select only the relevant criteria to your organisation. Buyers using the RM6126 Marketplace will assess your credentials for specific contract opportunities during call for competitions.

Research & Insights

104. Under this Dynamic Purchasing System, a Contracting Authority running a Call For Competition may wish to evaluate Social Value relevant to the delivery of Goods and/or Services to be delivered under the contract being tendered.
In addition, Central Government / Contracting Authorities in scope of PPN 6/20 'Taking Account of Social Value in the Award of Central Government Contracts' may choose to evaluate Suppliers by incorporating any of the Social Value Policy Outcomes or Themes as set out in the Social Value Model of PPN 6/20 in their award criteria.

Does your organisation including all key subcontractors commit to the provision of social value initiatives where requested by a Contracting Authority under any resultant contract placed under this Dynamic Purchasing System?

☐

 Yes

☐

 No

Research & Insights

105. Please review the contact information below that you have provided at question number 104 of your Selection Questionnaire, and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

106. Please review the following information for your organisations headquarters, and update any fields if required, before continuing to the next page.

Full name of headquarters

► Search for your location details

Address lookup

Search for address

Street

Town or City

County or state

Postcode

Country

Country

DUNS number

Research & Insights

107. Please provide details of your **DPS Agreement Manager** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

► Search for your location details

Address lookup

Search for address

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

Street

Town

County

Postcode

Country

Country

Research & Insights

108. Please provide details of your **Authorised Representative** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

► Search for your location details

Address lookup

Search for address

Street

Town

County

Postcode

Country

Research & Insights

109. Please provide details of your **Compliance Officer** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Telephone number

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

E-mail address

► Search for your location details

Address lookup

Search for address

Street

Town

County

Postcode

Country

Country

Research & Insights

110. Please provide details of your **Data Protection Officer** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation

Role in organisation

Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

Telephone number

E-mail address

► Search for your location details



Address lookup

Search for address

Street

Town

County

Postcode

Country

Research & Insights

111. Please provide details of your **Marketing Contact** and update any fields if required, before continuing to the next page.

Contact name

Name of organisation



Guidance

You can update your contact details at any point during the lifetime of the DPS, by updating your RM6126 Research & Insights DPSQ.

Role in organisation

Telephone number

E-mail address

► Search for your location details



Address lookup

Street

Town

County

Postcode

Country

Research & Insights

Thank you for completing the Research & Insights DPS questionnaire.

By providing this information you confirm that you are an authorised representative of the organisation for which you have responded. In addition, this confirms that the information you have provided for the questionnaire represents a true and honest account of your organisations performance and that no information has been omitted which should reasonably have been

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shared.

To review your answers and make any final amendments prior to sending, please click **"Save and view answers"** below.

To submit your Research & Insights DPS questionnaire, please click **"Continue"** below.

Research & Insights

114. Have you reviewed the related self cleaning evidence?

☐ Yes

☐ No

Explain the reason why self cleaning evidence is not reviewed

115. Are you satisfied with the evidence and explanation provided by the supplier?

☐ Yes

☐ No

Explain the reason why you are not satisfied with the evidence or explanation provided by supplier

Research & Insights

116. Please confirm one of the following actions for this supplier submission.

☐ Direct this submission to the Registered 1 stage

☐ Reject this submission from the Research & Insights DPS

Confirm the rejection of this supplier for Research & Insights DPS

Explain the reason for rejection of this supplier for Research & Insights DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can reapply

Day Month Year
(DD) (MM) (YYYY)

Research & Insights

Please review and confirm your agreement to the following DPS Appointment Form information, before proceeding with your application for the RM6126 Research & Insights.

Crown Commercial Service

The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS).

Its offices are on: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

Supplier

The name, address, and registration number of the Supplier will be captured as part of the selection questionnaire during the DPS Registration process.

Dynamic Purchasing System Contract

This dynamic purchasing system access agreement between CCS and the Supplier allows the Supplier to be considered for Order Contracts to supply the Deliverables as listed in the Service Filter Matrix at DPS Schedule 1 and as Attachment 2 of the RM6126 Research & Insights bid pack. You cannot deliver in any other Filter Categories under this contract. Any references made to other Filter Categories in this contract do not apply.

This opportunity is advertised in the Contract Notice in the Find a Tender Service reference RM6126 (FTS Contract Notice).

Deliverables

Crown Commercial Services (CCS) key priorities are to support visibility and control of research services whole life costs and to influence efficiencies through:

- Offering valued research solutions to meet customers individual requirements
- Build and increase capacity of high quality research and insights services outputs
- Develop a dynamic commercial model for access to research and insights services

See DPS Schedule 1 (Specification) for further details.

Dynamic Purchasing System Start Date

The date in which you agree to the Terms and Conditions; and become 'Appointed' to the DPS as detailed in paragraph 6.7 of this DPS Needs document, is the start date of your DPS Agreement. If you become appointed in the first thirty (30) days from the date of the FTS submission (03/11/2021) your DPS agreement start date will be 03/12/2021.

Dynamic Purchasing System Expiry Date

DPS Optional Extension Period

Research & Insights

Please review the following DPS Incorporated Terms, before proceeding with your application for the RM6126 Research & Insights.

The following documents are incorporated into the DPS Contract. Where numbers are missing we are not using these schedules. If the documents conflict, the following order of precedence applies:

- 1. This DPS Appointment Form
- 2. Any DPS Special Terms (see Section 9 'DPS Special Terms' in the DPS Appointment Form)
- 3. Joint Schedule 1 (Definitions) RM6126
- 4. Joint Schedule 11 (Processing Data) RM6126
- 5. The following Schedules for RM6126 (in equal order of precedence):
 - DPS Schedule 1 (Specification)
 - DPS Schedule 3 (DPS Pricing) **NOT USED**
 - DPS Schedule 4 (DPS Management)
 - DPS Schedule 5 (Management Levy and Information)
 - DPS Schedule 6 (Order Form Template and Order Schedules)
including the following template Order Schedules:
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 12 (Clustering)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 17 (MOD Terms)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 19 (Scottish Law)
 - Order Schedule 20 (Order Specification)
 - Order Schedule 21 (Northern Ireland Law)
 - Order Schedule 23 (HMRC Terms)
 - DPS Schedule 7 (Order Procedure)
 - DPS Schedule 8 (Self Audit Certificate)

- DPS Schedule 9 (Cyber Essentials Scheme)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 8 (Guarantee)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 12 (Supply Chain Visibility)

6. CCS Core Terms - DPS (version 1.0.3)
7. Joint Schedule 5 (Corporate Social Responsibility) RM6126
8. DPS Schedule 2 (DPS Application) RM6126 as long as any part of the DPS Application that offers a better commercial position for CCS or Buyers (as decided by CCS) take precedence over the documents above

Research & Insights

Please review the following information, before proceeding with your application for the RM6126 Research & Insights.

DPS Pricing

N/A

Insurance

Details in Annex of Joint Schedule 3 (Insurance Requirements).

Cyber Essentials

Cyber Essentials Scheme Basic Certificate **OR** ISO 27001. Details of Cyber Essentials Scheme in DPS Schedule 9 (Cyber Essentials Scheme)

Management Levy

The Supplier will pay, excluding VAT, 1 % of all the Charges for the Deliverables invoiced to the Buyer under all Order Contracts.

Supplier DPS Agreement Manager

Supplier Authorised Representative

Supplier Compliance Officer

Supplier Data Protection Officer

Supplier Marketing Contact

Key Subcontractors

Details of subcontractors where applicable have been registered and provided where applicable as part of your SQ DPS Submission.

CCS Authorised Representative

Name

Job Title

Email Address

Telephone

By selecting **"I Confirm"** you confirm that you comply with the above DPS Appointment Form statements and requirements. Once you have selected the tick box to confirm your compliance and acknowledgement of the above, select **'Save and continue'** to be presented with your non watermarked DPS Appointment Form.

☐

I Confirm

Research & Insights

You have successfully completed the SQ for Research & Insights DPS. The DPS Appointment Form will be electronically signed and managed by Crown Commercial Service (CCS) and you.

Final sign off to ensure a legally binding DPS Appointment Form between CCS and you is completed by you ticking your acceptance in the below box.

By ticking, you are confirming that you comply with the following agreements and documentation, which you should download and retain:

- [DPS Agreement](#) (which includes Payment of management Levy)
- [Privacy Notice & CCS DPS Terms of Use](#)
- Answer Link
- [DPS Bid Pack](#) (which includes the Terms and Conditions, DPS Needs and Customer Needs documents)

If you are electronically signing the DPS Appointment Form for the RM6126 Research & Insights as the lead contact for a Group of Economic Operators (consortia) your electronic signature will be the signature that represents all

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(collectively, your electronic signature will be the signature that represents all members of the consortia as detailed within your submission for this DPS.

Once you have ticked that you agree to the covenants above you will be formally 'Appointed' to the DPS for Research & Insights

Failure to tick that you agree at this stage will prevent you from securing your appointment on to the DPS for Research & Insights, as there will be no legally binding DMP Appointment Form between CCS and you.

☐

I Agree

Research & Insights

Welcome to the Supplier Evidence Submission stage of the Research & Insights DPS questionnaire.

The Supplier Evidence Submission stage allows you to upload the relevant documentation and evidence that you previously indicated you could provide.

Not all evidence will be applicable to all suppliers. Applicable evidence will be requested at Call for Competition stage by the customer prior to award of a contract.

Please be advised that there is currently no evidence submission required.

Research & Insights

A copy of your standard payment terms for all of your supply chain contracts

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Browse previous...

Details of the systems which are in place to ensure that suppliers are paid Promptly.

Evidence (pdf, image, max file size 5MB)
There is no limit to the number of files you can upload.

Choose File

No file selected

Choose File No file selected

Browse previous...

A copy of your procedures for resolving disputed invoices promptly and Effectively.

Evidence (pdf, image, max file size 5MB)

There is no limit to the number of files you can upload.

Choose File No file selected

Browse previous...

Details of any payments of interest for late payments you have paid in the past 12 months or which became due during the past 12 months and remain payable (contractually or under late payment legislation) and, if any such payment has been made (or arose), an explanation as to why this occurred and an outline of what remedial steps have been taken to ensure this does not occur again.

Evidence (pdf, image, max file size 5MB)

There is no limit to the number of files you can upload.

Choose File No file selected

Browse previous...

A copy of your standard payment terms used with sub-contractors on public sector contracts subject to PCR 2015.

Evidence (pdf, image, max file size 5MB)

There is no limit to the number of files you can upload.

Choose File No file selected

Browse previous...

Research & Insights

Thank you for completing the Evidence Submission stage of Research & Insights DPS questionnaire.

To review your answers and make any final amendments prior to submit your evidence, please click "**Save and view answers**" below.

To submit your evidence to your Research & Insights DPS questionnaire, please click "**Submit Evidence**" below.

Research & Insights

Confirm the rejection of this supplier for Research & Insights DPS.

☐ I Confirm

Explain the reason for rejection of this supplier for Research & Insights DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

Research & Insights

Please confirm if you wish to reappoint this supplier.

☐ I Confirm

Please provide a reason

Research & Insights

Confirm the rejection of this supplier for Research & Insights DPS.

☐

I Confirm

Explain the reason for rejection of this supplier for Research & Insights DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

Research & Insights

Please confirm you would like to send this application back to Registered 1

☐

I Confirm

Guidance

Please note when entering a date:
CAM's will be able to reappoint suppliers (if rejected from the Appointed stage) and redirect a supplier back to the Registered 1 stage (if rejected from any other stage), up until the day before the date entered
Suppliers will be able to reapply from the date entered